

**Girl Scouts of Central Indiana**  
**Property Information – Camp Ada**

**Location**

4731 W. County Road 600 S.  
Spiceland, IN 47385

**Contact Information**

Site Manager: Val Armstrong  
765-717-0688












Directory of Property: David Vinson  
317-924-6872  
317-306-8637

For Reservations: Customer Care  
317-924-6800

***In case of emergency call 911***

# Camp Ada

## Map legend

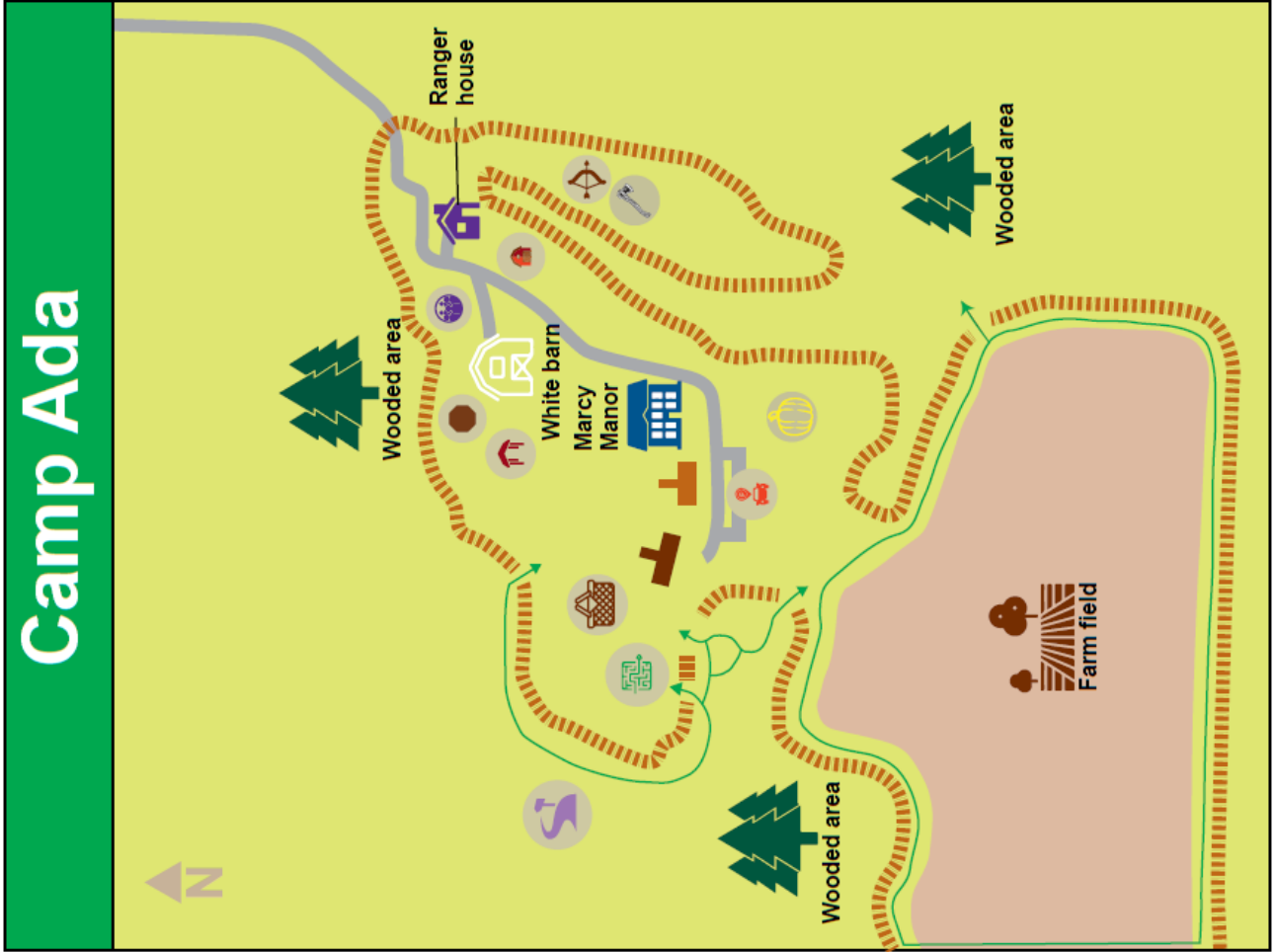
	Archery range		Grass maze
	Supply shed		Pumpkin Patch
	Team course		Trail
	Gaga pit		Pavilion
	Parking		Pine picnic area
	Ax Throwing		

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## **Camp Ada Important Information**

### **Property Description:**

Camp Ada consists of 78 acres of woods and rolling pasture in Henry County just south of New Castle, IN. It is readily accessible from Interstate 70 for Girl Scouts throughout the Council jurisdiction. The camp is located approximately 55 miles east of the Girl Scouts of Central Indiana Founder's Lodge Event and Conference Center.

### **The Site Manager:**

The council employs a site manager that lives onsite at this camp property. The site manager is there to maintain facilities and to aid Girl Scout and outside groups who are using them. If you need assistance during your stay, please contact the site manager listed on the first page. The site manager is on call at camp 24/7 except published holidays.

### **Property Rules:**

*Smoking and Vaping:* Smoking and vaping are PROHIBITED on all Girl Scout properties.

*Alcohol and Drugs:* Alcoholic beverages and drugs are strictly prohibited.

*Pets:* Pets are not allowed in the camp except service dogs. Please notify us if you are planning to bring a service dog to camp, documentation will be required. Comfort animals are not permitted.

*Traffic and Parking:* Please use extra caution. The speed limit is 10 mph when driving through camp. Park only in designated areas. PLEASE DO NOT DRIVE ON THE GRASS.

### **Housekeeping:**

The site manager does not perform cleaning services. It is the responsibility of everyone using the camp property to leave it in better condition than they found it. The facilities belong to each Girl Scout and will reflect the care she gives them. A list of cleaning tasks is located on the Property Usage Report. In addition to that list, here are a few things to remember:

- Please check on site what to recycle and where to locate the containers.
- Please condense and place all other trash in lined containers provided at each site. Please make sure each container is secure to discourage wildlife. Site managers will instruct you on where to place your trash.
- Please replace all trash can liners. These are provided on site.
- Please do not burn trash.

### **Housekeeping supplies:**

- Toilet paper is provided in all bathrooms and latrines.
- Paper Towels are provided in all indoor buildings.
- Trash can liners are provided in each unit.
- Brooms, mops, and cleaning supplies are available in each unit.
- Rakes, shovels, and fire buckets are provided upon request.

### **Rentals:**

*All Camp:* All camp rental at Camp Ada includes the use of: Marcy Manor, Building 1 (all 3 wings), Building 2 (all 3 wings), Primitive Campsite, the open Shelter house (has picnic tables and large fire pit with benches), all open rentable activities, and all open solo adventures. Please note some activities are only available during certain times of the year. You must provide your own certified instructor for any activity that requires one. During an all camp reservation, you will be the only group on site. **Non-Girl Scout groups who want to make a reservation at one of the camp properties, must rent all camp and must call customer care to make the reservation.**

*Day Use – No Site:* This option is for Girl Scout groups that would like to visit camp for a few hours to hike or even work on badge work. You do not have any access to buildings when choosing this rental option.

*Equipment:* Some camping equipment is available to be reserved with your campsite. Equipment varies at each property. Available equipment may include: tents (2-6 person), pie irons, roasting forks, Dutch ovens, frying pans, propane stoves, portable fire bowls, battery powered lanterns, parachutes, and flags. Each of our camp items are available on a first come first serve basis and are not guaranteed even if included with your reservation. You may request these items when we call you to confirm your reservation the week prior to your arrival at camp. Please remember to be a sister to every Girl Scout and share with others if our camp is hosting other Girl Scout Groups.

*Reservation periods:* Reservations require at least 2 weeks in advance to book. Reservations will not be accepted after that 2-week window. Reservations are open 12 months in advance.

### **Your time at Camp:**

You are responsible for planning all your time while at camp. This is a fantastic opportunity to get the girls involved in planning what activities you will do as a troop at camp. Many troops decide this is a wonderful time to work on badge work, a journey, or a service project. Other troops make the most of the outdoor time to plan hikes and outdoor cooking experiences. How you spend your time at camp is completely up to you.

### **Preparing to Come to Camp:**

If you are a Girl Scout Group, at least one adult troop member must have completed the Camp Prep Training before coming to camp. This training may be done in person or through online gsLearn training. This training will give you the basics you need to ensure property safety while at camp.

Each group must have one adult who is First Aid/CPR certified. Each group is responsible for bringing their own First Aid kit to camp with them.

### **Payment and Cancellation Policy:**

Full payment is due at the time a reservation is made for all rentals except in the case of an all camp reservation. For all camp reservations, 50% of the reservation fee is due at the time of reservation and the remaining 50% is due 30 days prior to your reservation. If full payment is not received 30 days prior to your reservation date, your reservation will be cancelled, and no refund will be issued.

Funds paid towards a reservation may be refunded if you: notify council of a cancellation 30 or more days prior to the reservation start date.

Funds paid towards a reservation may be transferred to another reservation if you: notify council of a cancellation 3 weeks prior to the reservation start date or if weather conditions cause travel to be hazardous or the camp to close.

If you need to cancel a reservation, please call the council as soon as possible. This will allow us to open your reserved spot to another Girl Scout Group. You may call 317-924-6800 during business hours.

If you are cancelling at the last minute and it is after hours, please call the site manager listed on the first page of this packet.

### **In Case of Emergency:**

For a major emergency – Please call 911 first!

- Secure appropriate emergency personnel (police, fire, rescue, other).  
Contact the site manager.
- Keep a responsible adult at the scene of the accident. Make no statements to reporters.
- Notify parent/legal guardian.
- Fill out an accident report form. The site manager will have one for you.

For other accidents:

- Take care of injured person
- Notify parent/legal guardian.
- Fill out an accident report form. The site manager will have one for you.

For inclement weather:

- Please proceed to the nearest building and seek shelter.

## **Camp Ada Arrival and Departure**

### **Check in and Check out times:**

For Overnight Reservations:

Check in: 4pm or after

Check out: 2pm or before

If you want to check in before 4pm or out after 2pm – you must reserve and pay for additional time slots.

For Day Use Reservations:

Check in: at your scheduled time

Check out: at your scheduled time

For Rentable Activity Reservations:

Check in: at your scheduled time

Check out: at your scheduled time

### **Arrival Procedure:**

Upon arrival at the camp, please proceed to the reserved unit. Shortly after your arrival, the site manager will meet you at your unit and go over anything that may need attention. Please complete the check-in portion of the Property Usage Report. The Property Usage Report can be found in your unit or if you have rented all camp, it will be in Marcy Manor.

### **Departure Procedure:**

Please make sure you have performed all the housekeeping tasks and are leaving your unit in better condition than when you arrived. Please complete the check-out portion of the Property Usage Report. Please notify the site manager (call or text) that you are checking out and leaving the property.

## Camp Ada Rental Pricing

<b>Facility</b>	<b>Available</b>	<b>Girl Scout Group</b>	<b>Non-Girl Scout Group</b>
<b>DAY USE</b>			
<b>All Camp</b>	8 am - 8 pm	\$200	\$400
<b>Marcy's Manor</b>	8 am - 8 pm	\$65	N/A
<b>Marcy's Manor - Troop Meeting</b>	8 am - 8 pm Monday - Thursday 5pm-8pm Sunday	\$0	N/A
<b>Building 1A</b>	8 am - 8 pm	\$36	N/A
<b>Building 1B</b>	8 am - 8 pm	\$36	N/A
<b>Building 1C</b>	8 am - 8 pm	\$36	N/A
<b>Building 2D</b>	8 am - 8 pm	\$36	N/A
<b>Building 2E</b>	8 am - 8 pm	\$36	N/A
<b>Building 2F</b>	8 am - 8 pm	\$36	N/A
<b>OVERNIGHT USE</b>			
<b>All Camp</b>	4 pm - 2 pm	\$200	\$400
<b>Building 1A</b>	4 pm - 2 pm	\$36	N/A
<b>Building 1B</b>	4 pm - 2 pm	\$36	N/A
<b>Building 1C</b>	4 pm - 2 pm	\$36	N/A
<b>Building 2D</b>	4 pm - 2 pm	\$36	N/A
<b>Building 2E</b>	4 pm - 2 pm	\$36	N/A
<b>Building 2F</b>	4 pm - 2 pm	\$36	N/A
<b>Primitive Campsite</b>	4 pm - 2 pm	\$20	N/A
<b>ACTIVITIES - RENTABLE</b>			
<b>No Site</b>	8 am - 8 pm	\$10	Included with all camp rental
<b>Bridging Bridge</b>	8 am - 8 pm	\$10	Included with all camp rental
<b>Archery - facilitator required</b>	8 am - 8 pm April-October	\$10	Included with all camp rental
<b>Hatchets - facilitator required</b>	8 am - 8 pm April-October	\$10	Included with all camp rental



## Camp Ada Facilities

### **Marcy Manor:**

- Used for: daytime activities, large group meetings, Troop meetings
- Capacity: 120 people
- Available: year round
- Heating/Cooling: yes/yes
- Electricity: yes
- Activity space: large meeting/dinning space with seating for 120 people. Space contains 21 6ft. folding tables and 120 chairs. Wall partitions are available to separate the area into 3 meeting spaces. Small outdoor shelter with 4 picnic tables and firepit located behind.
- Sleeping Area: none
- Bathroom & Shower Facilities – indoors with running water. Separate women’s and men’s restrooms. No shower facilities.
- Kitchen: Yes – industrial kitchen. Some silverware and plates (40) are available. No cups are provided.
- Fire area: wood provided, 1 fire pit near the small shelter behind the building

### **Building 1 – wing 1A, wing 1B or wing 1C:**

- Used for: overnight camping
- Capacity: 12 people per wing
- Available: year round
- Heating/Cooling: yes/no, some box fans are available in the summer
- Electricity: yes
- Activity space: Can use bunkroom or kitchen, small outdoor shelter with 4 picnic tables and fire pit near wing C.
- Sleeping Area: Bunkroom with 12 cots with mattresses
- Bathroom & Shower Facilities – indoors with running water. Located in the center of the building and shared between the 3 wings.
- Kitchen: Yes – includes oven/stove, microwave, refrigerator with freezer, sink, storage area, and countertop work area. Some basic kitchen equipment is available in each kitchen. No dishes or silverware are provided. It also serves as an eating area.
- Fire area: wood provided, Wing A and B use the shared fire pit at large open shelter or can request a portable fire bowl. Wing C uses the fire pit at the small shelter.
- Other: Doors can be closed to privatize wing 1C from the other wings when males are camping with the troops.

### **Building 2 – wing 2D, wing 2E or wing 2F:**

- Used for: overnight camping
- Capacity: 12 people per wing
- Available: year round
- Heating/Cooling: yes/no, some box fans are available in the summer
- Electricity: yes
- Activity space: Can use bunkroom or kitchen, small outdoor shelter with 4 picnic tables and firepit near wing D behind Marcy Manor.
- Sleeping Area: Bunkroom with 12 cots with mattresses
- Bathroom & Shower Facilities – indoors with running water. Located in the center of the building and shared between the 3 wings.
- Kitchen: Yes – includes oven/stove, microwave, refrigerator with freezer, sink, storage area, and countertop work area. Some basic kitchen equipment is available in each kitchen. No dishes or silverware are provided. It also serves as an eating area.
- Fire area: wood provided, Wing E and F use the shared fire pit at large open shelter or can request a portable fire bowl. Wing D uses the fire pit at the small shelter behind Marcy’s Manor.
- Other: Doors can be closed to privatize wing 2F from the other wings when males are camping with the troops.

### **Primitive:**

- Used for: overnight camping
- Available: year round
- Heating/Cooling: no/no
- Electricity: no
- Activity space: none
- Sleeping Area: bring your own tent. Tents are available upon request (10 2 person, 4 4 person, and 2 6 person). Please request prior to coming to camp.
- Bathroom & Shower Facilities – none. You must also rent a building when renting primitive so that you have access to bathrooms (required per health department). We suggest renting 1C that will give you access to the field and firepit.
- Kitchen: none
- Fire area: wood provided, 1 fire pit near the shelter for shared use.
- Notes: no water at this unit

## Camp Ada Rentable Activities

**Rentable Activities – these must be added to your rental at the time of reservation (at least two weeks prior). No reservations will be made for additional items while at camp.**

- **Archery:** Archery equipment is available for hourly rentals for visiting groups or it is included in an all camp rental. **You must provide your own certified archery instructor to use the equipment.** Lists of certified facilitators can be found on the website. Archery will follow the Safety Activity Checkpoints and is not permitted for Daisies. Council approval is required for archery. Please make sure to submit your High-Risk Activity Form to council for approval. Available April 1 to October 31.
- **Hatchet Throwing:** Hatchet throwing is available for hourly rentals for visiting groups or it is included in an all camp rental. **You must provide your own certified instructor to use the equipment.** Lists of certified facilitators can be found on the website. Hatchets will follow the Safety Activity Checkpoints and it is not permitted for Daisies, Brownies, or Juniors. Council approval is required for hatchet throwing. Please make sure to submit your High-Risk Activity Form to council for approval. Available April 1 to October 31.
- **Bridging Bridge:** Our bridge is available for rental for troops to use for bridging ceremonies. The bridge is in the west field past the large open shelter.

## Camp Ada Solo Adventures

Solo Adventures are free activities that are available to all groups while at camp, first come first serve.

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# CAMP ADA

DISCOVER SOLO ADVENTURES

**Monkey Bridge**  
Use your balance to navigate across the bridge, and one-by-one see who can reach the other side the fastest without touching the ground.

**Team Building Course**  
Work together as a team to go conquer each of the obstacles. Use the instructions provided or come up with your own creative team building challenges.

**Flag Ceremony Practice**  
Use the flag and instructions inside the mailbox to practice flag etiquette and how to conduct your own opening and closing ceremony.

**Rope Runner**  
Invented by a Girl Scout, rope runners are a way to activate your STEM skills to learn about physics and energy. Create a Rope Runner project and then have it make it the bottom the fastest in a race-like setting. Think about what kind of weights and materials you need be the fastest.

**Monkey Ball**  
Hit the ball with your hands taking turns with one hit per player. The first player to wrap the tether around the pole wins.

**Gaga Ball**  
It's like four square and dodge ball combined, but kind. Played with a soft foam ball, opponents strike, run, and jump, while trying to hit opponents with a ball below the knees.

**Hopscotch**  
Engage your balance and coordination to get across to the other side of the course. Try different ways to make it more challenging after each round by blocking off a square until the last person can make it across without skipping the rhythm.

**Four Square**  
The player in square one serves the ball underhand with the goal to bounce it in another square before an opponent takes their turn. If a player misses the ball or doesn't hit it into another square, they're out. All players rotate to the next square and a new player enters.

**1** If you have trouble finding what you need for an activity, ask the site manager for help.

**2** Please leave the space cleaner than you found it.