

## Camp Ada

### **Check-in procedure:**

Your check in/check out form will be in the unit you reserved. If you reserved all camp, the form will be in Marcy Manor. Shortly after your arrival, the site manager will meet you at your unit and go over anything that has changed or needs attention. If this is your first time at the camp, and you're not sure where to go, look for the large letters on each building for the unit you reserved.

### **Check-out procedure:**

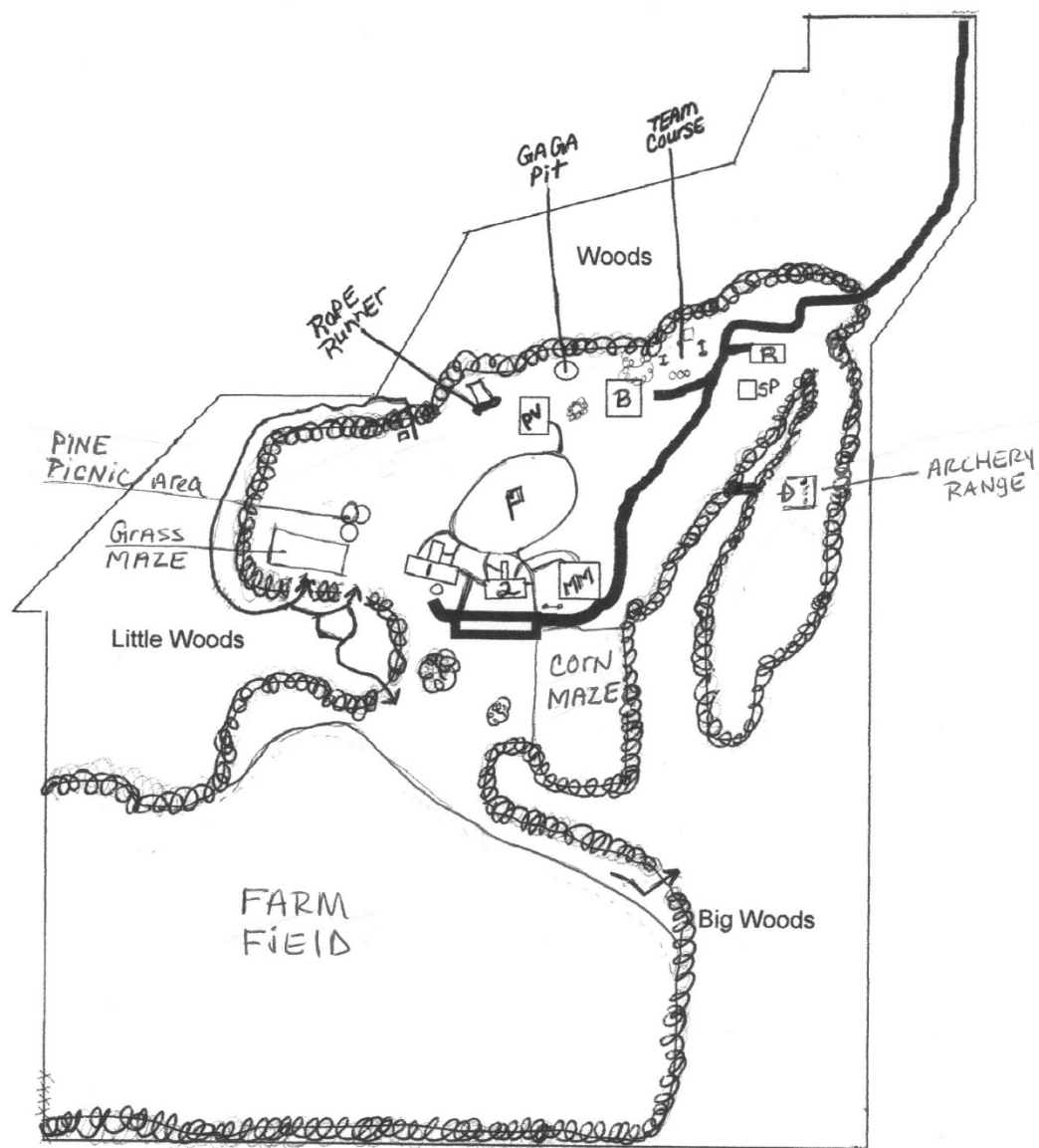
Please notify site manager (call or text cell 765.717.0688) when you're ready to check out, and she will do a quick walk through with you and collect the check-out form.

## CAMP ADA from Indianapolis

- I70 East take Exit 115
- Rt onto SR 109
- Lft onto 750 S at the Hyland Golf sign
- Lft at stop sign onto Greensboro Pike
- Rt onto 600 S before overpass over I70
- over concrete bridge, Lft onto Mill Rd. a continuance of 600 S
- up hill, Rt at Camp Ada GSCI sign
- follow driveway through the woods to camp entrance.



## Camp Ada

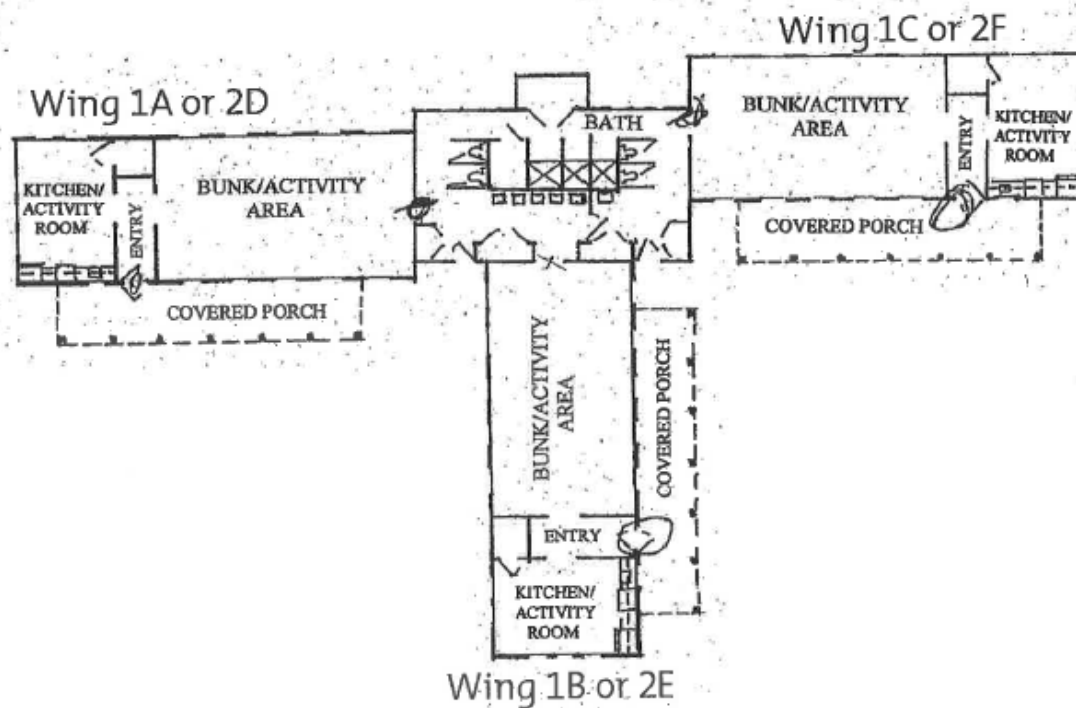


R - Ranger House   Sp - Supply Shed   MM - Marcy Manor   B2 - Building #2   B1 - Building #1  
Pv - Pavilion   B - White Barn



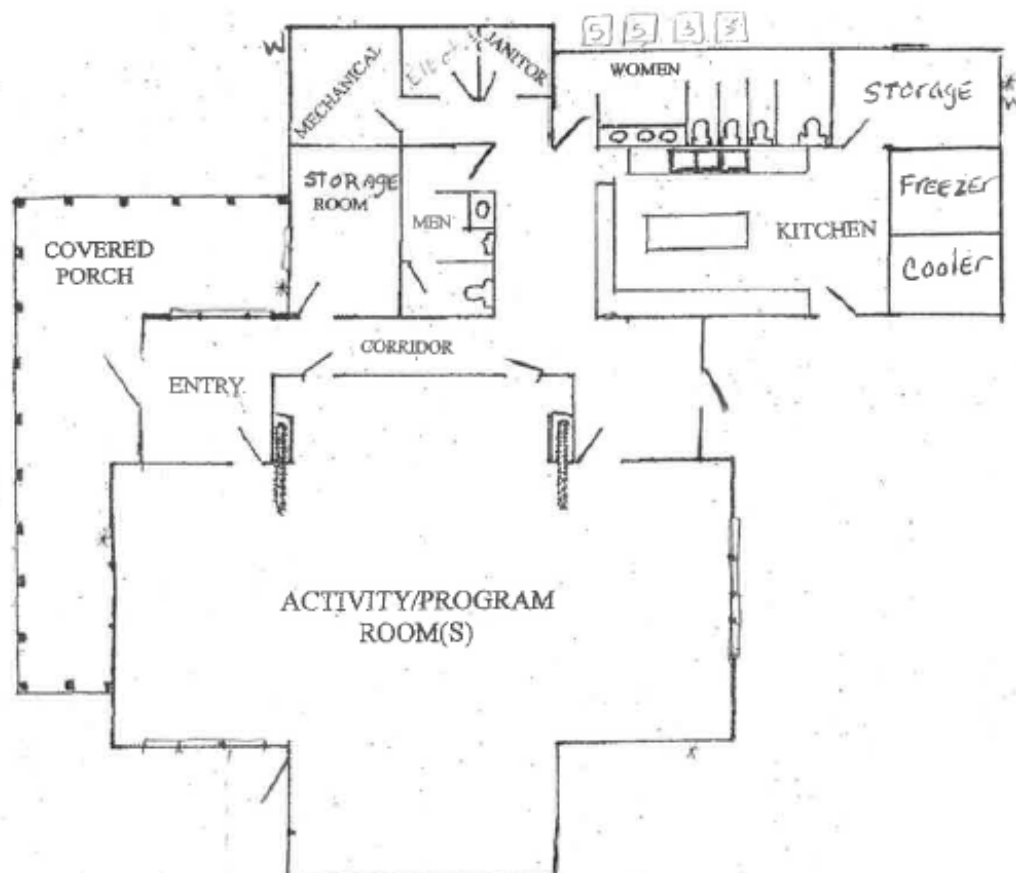
## CAMP ADA

### TROOP CAMP BUILDING





## Camp Ada Marcy's Manor







Girl Scouts of Central Indiana  
**CAMP ADA**  
4731 W. County Road 600 S.  
Spiceland, IN 47385

Camp Ada consists of 78 acres of woods and rolling pasture in Henry County just south of New Castle, IN. It is readily accessible from Interstate 70 for Girl Scouts throughout the Council jurisdiction. The camp is located approximately 50 miles east of the Girl Scouts of Central Indiana Leadership and Learning Center.

The council employs a site manager at Camp Ada who lives in the house onsite. The site manager is there to maintain the facilities and to aid troops or groups using them. If you need assistance during your stay, please contact the site manager. The site manager is on call at camp 24/7 except published holidays.

Council emergency: 317.924.6800

Site manager cell phone: 765.717.0688

Camp phone number: 765.987.8448 (Cabins 1 & 2)

### **Arrival and departure**

**Check in and checks out times are as follows for ALL camps.**

Check in: 4:00 p.m. or after

Check out: 2:00 p.m. or before

**Any change in these times needs to be requested at the time of reservation.**

If troops want to check in before the specified time, they need to pay for the day/night before as well.

If troops want to check out later than the specified time, they need to pay for the next day/night as well.

**Traffic and parking:** Please use extra caution; the speed limit is 10 mph. Park in designated areas (gravel parking lot) only. **PLEASE DO NOT DRIVE ON GRASS.**

**Smoking:** Smoking is PROHIBITED on all Girl Scout properties.

**Alcohol and drugs:** Alcoholic beverages and drugs are strictly prohibited.

**Pets:** Pets are not permitted in the camp with the only exception being service dogs. Please make us aware if someone has a service dog.

## Cancellations

The full fee for use of the facility is due in the office one month before the reservation. If payment is not received one month prior to reserved date, the reservation **will be canceled.**

Funds will be transferred to another date if:

- A cancellation is received three weeks prior to the event.
- Weather conditions causing travel to be hazardous or camp to close.

When it is necessary to cancel, please call the council office as soon as possible so that another group might be considered. Someone is always expecting your group; please notify the office even at the last minute if you plan not to attend. You may call 317.924.6800 during business hours or the site manager, after hours, at 765.717.0688.

## Description of facilities

**BUILDINGS 1 & 2:** Both buildings are winterized for year-round use; each building has three wings that are connected by a large, shared shower/bathroom area. Each wing contains a bunkroom with 12 cots/mattresses, kitchen, and a combined activity/eating area. Doors can be closed to privatize each wing. Kitchen in each wing includes an electric range/oven, microwave, refrigerator with freezer, single sink, storage area, and countertop work area. Doors can be closed to privatize Wing 1-C from wings 1-A & 1B (when males are camping with troops) for access to private restroom and shower. Doors can also be closed to privatize 2-F from wings 2-D & 2-E (if males are camping with troops). (*Wing 2-D located closest to Marcy Manor & Wing 2-F is the wing located closest to Building 1*).

### Troop camp equipment list

(Provided in the kitchen of each wing of buildings 1 & 2)

2 saucepans	2 rubber spatulas	2 pancake turners
2 skillets	3 paring knives	1 pair tongs
2 large stock pots	1 ladle	1 can opener
1 cookie sheet	2 long handled spoons	1 grater
2 microwave containers	2 long handled forks	measuring cup & spoons
4 plastic mixing bowls	1 butcher knife	hot pads/mitt
1 colander	2 potato peelers	beverage pitcher

**MARCY MANOR:** Winterized building for year-round use and includes an institutional kitchen, large meeting/dining space with seating for 120 people (21 – 6ft. folding tables/120 chairs), and both men’s and women’s restrooms (located in hall off kitchen). The meeting/dining space contains partition walls to separate the space into three separate rooms.



**SHELTER:** A covered shelter (approx. 40 ft. x 60 ft.) and open on all sides is available. The shelter has a large fire pit, fire equipment, dry wood, outside cast iron cook ware, and picnic tables. Water is located at the southwest corner of the shelter.

**EQUIPMENT:** Rakes, shovels, fire buckets, pie irons, roasting forks, Dutch ovens, portable fire bowls, camp stoves, single burner cookers, 2 person tents, 4 person tents, and propane fuel are available to troops/groups upon request. These can be added on your reservation.

## **ACTIVITIES ON SITE:**

**ARCHERY EQUIPMENT:** (*girls must be age 9 and above*) Archery equipment is available at Camp Ada for troops/groups to reserve in advance and use while there. (*Please note, troops/groups must arrange for a certified archery instructor in order to use the equipment*).

**TURKEY TROT TRAIL:** There is a trail at Camp Ada available to hike. PLEASE STAY ON TRAIL! It takes approximately 1 hour to hike (possibly longer depending on length of time spent at each station). A copy of the Turkey Trot Trail guide packet is in each unit and Marcy Manor for those wanting to hike the trail. A Turkey Trot Trail patch may be purchased at the Girl Scout shop.

**GAGA DODGE BALL PIT:** This is a 24-foot diameter circle with a 3-foot wall. Players get into it and play a modified version of dodge ball. The last one standing is the winner. There are rules posted in the kitchen of each wing, Marcy Manor, and on the outside of the pit. A ball is provided. Adult supervision is required.

**TEAM BUILDING COURSE:** There are seven obstacles your troop can use to work together and accomplish the goal. No certified instructor is needed. An instruction packet can be found in the information box on the back side of the team building sign. Adult supervision is required.

**ROPE RUNNER COURSE:** Build your own rope runner and race it down the ropes with your friends. Rope runner is science, art and fun all wrapped into one project. These kits can be bought with your reservation and will be waiting for you in your unit. You can also purchase kits ahead of time by visiting [roperunners.com](http://roperunners.com).

**TETHERBALL:** Available behind building 1

**BASKETBALL:** 1/2 court behind building 2. Balls are provided.

**4 SQUARE COURT:** Can be found at the open shelter. Instructions and rules are printed on a post next to the court. Ball is provided.



**HOPSCOTCH:** can be found at the open shelter. Instructions and rules are printed on a nearby post. Rocks are not provided.

## **HOUSEKEEPING**

The camp site manager does not perform cleaning services. It is the responsibility of everyone using the camp property to leave it in better condition than they found it. The facilities ultimately belong to each Girl Scout and reflect the care she gives them.

- ❑ Please condense and place all other trash/garbage in lined containers provided at each site. Please make sure each container is secure to discourage wildlife.
- ❑ Please replace all trash can liners. They are provided for you by the site manager.
- ❑ Please do not burn trash.
- ❑ Please place all trash in the dumpster **BEHIND** the buildings.

## **HOUSEKEEPING SUPPLIES**

Toilet paper, paper towels, and garbage bags (45 gal.) are provided for each group. Brooms, mops, and cleaning supplies are available in each unit. Rakes, shovels, and fire buckets are provided upon request.

## **WOOD/FUEL:** (*Firewood is provided at Camp Ada*)

Camp Ada has two small, wooded areas. The site manager has wood cut and piled in the open pavilion/shelter area for troops to use. To reduce the need to burn wood, consider the use of alternative fuels (i.e. charcoal or propane). Propane fuel stoves, cookers, and lanterns are available upon request.

## **GENERAL INFORMATION**

### **MAJOR EMERGENCY**

**In case of a major emergency, please contact 911 first.**

1. After securing appropriate emergency personnel (police, fire, rescue, other) please call the site manager at 765.717.0688.
2. Keep a responsible adult at the scene of the accident. Make no statements to reporters.
3. Notify parent/legal guardian.
4. Fill out an accident report form. The site manager will have one for you.

### **OTHER ACCIDENTS**

1. Take care of injured person.
2. Notify parents/legal guardian.
3. Fill out accident report form. The site manager will have one for you.

See volunteer resource for Girl Scout basic accident insurance information.

## GIRL SCOUTS OF CENTRAL INDIANA PROPERTY CHECK-IN/CHECK-OUT USAGE REPORT

Group leader's name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Troop # or organization's name: \_\_\_\_\_

Building(s)/Area(s) used: \_\_\_\_\_

Upon arrival, we found the following		<i>Please leave Girl Scout facilities cleaner than you found them.</i>	Upon departure, we left the following	
Yes	No		Yes	No
		1. Tables, chairs, and materials left in correct location.		
		2. Windows closed and locked. Shutters open (Nov. – Apr.)		
		3. All personal items removed.		
		4. Refrigerator/freezer clean and empty.		
		5. Appliances, sinks, and counters clean.		
		6. Equipment cleaned and returned.		
		7. Bathroom swept, faucets turned off, toilets flushed and cleaned.		
		8. All lights turned off (except emergency lights if applicable).		
		9. Floors swept and cleaned.		
		10. Trash taken to dumpster or exterior trash can cages (don't forget bathroom and sanitary bins).		
		11. Latrines cleaned (if appropriate).		
		12. Grounds free of litter.		

Signature of group leader: \_\_\_\_\_ Date: \_\_\_\_\_

We welcome your comments or suggestions: \_\_\_\_\_

Report any repairs here: \_\_\_\_\_

### GROUP USAGE REPORT

# of Girls: \_\_\_\_\_ # of Boys: \_\_\_\_\_ # of Adults: F) \_\_\_\_\_ M) \_\_\_\_\_

**Total in your group:** \_\_\_\_\_

*Thank you for using Girl Scouts of Central Indiana properties. Please come again!*