

# TROOP COMMITTEE

## AN ESSENTIAL GUIDE

### Troop Leaders (2)

- Plan meetings
- Help girls have fun with a purpose
- Keep people safe
- Manage troop business

### Driver/Chaperone

- Drive to field trips
- Keep girls focused on fun, learning, and safety during trips and other activities.

**Adult support is vital** to the experience girls have in the troop setting. The leadership structure and distribution of duties will depend on troop size and can be customized based on the skills, interests, and availability of adults to best meet their needs and the needs of their girls.



### Fall Product or Cookie Manager

- Help the troop have a great fall program and/or cookie program
- Manage troop fall sale and/or cookie sale funds
- Gather permission forms
- Help girls set and achieve goals

### Additional Roles

- Troop Treasurer
- Troop First-Aider
- Communications Liaison
- Snack Coordinator
- Distributor of materials
- Supplies Donor
- Camp trained adult
- Program/badge facilitator

# 10 TOP

## ADVANTAGES TO ORGANIZING A TROOP COMMITTEE

# 10

TEN

A strong foundation  
of diverse adults  
helps girls grow

**BUSY** adults can plug into  
specific areas they are good  
at or enjoy with less  
time commitment



NINE

EIGHT

**GROWS  
GIRL SCOUT  
FAMILIES!**

SEVEN

Adults develop  
friendships  
& build skills  
alongside  
the girls

SIX

Many hands  
make light  
work

FIVE

A girl gets  
**special time**  
with her adult

Allows adults  
to give back  
to their  
**COMMUNITY**

FOUR

EVERY  
**SUPER  
HERO**  
NEEDS A  
**SIDEKICK**

THREE

TWO

Improves  
safety and well  
being of girl and  
adult members

ONE



**Ensures sustainability  
of the troop!**

# BUILDING TROOP COMMITTEE SUPPORT

## The WHO

**Families Look  
Different!**

Potential  
Troop Committee  
members are the  
adults girls bring  
with them!

Parents,  
grandparents,  
aunts, and uncles,  
Girl Scout Alumnae,  
and community  
members...

**All have gifts  
to share and  
time to give!**

Establish connections with all involved!

## The HOW

- ▶ Facilitate an annual caregiver meeting!
  - Share specific opportunities for adult volunteers.
  - Personally ask parents to help with specific tasks.
  - Offer sign-up sheets that have roles and commitments clearly stated.
- ▶ Call adults regularly to ask how they and the rest of their family are doing.
- ▶ Send troop updates periodically so adults know what is going on in their girl's troop.
- ▶ Ask families what is important to them and incorporate those interests into troop activities.
- ▶ Ask questions to find out more about what people like to do.
- ▶ Establish good communication and relationships with adults about expectations and goings on.
- ▶ JUST ASK!!!

# Girl Scouts of Central Indiana Parent/Caretaker Involvement Form

Name: \_\_\_\_\_ Mobile phone: ( ) \_\_\_\_\_ Home phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Text: \_\_\_\_\_ Yes \_\_\_\_\_ or \_\_\_\_\_ No

Running a quality Girl Scout troop requires the involvement of All families. Please check how you and /or other adults in your family will support your Girl Scout's troop. Submit as soon as possible to get your first choice.

Times available:

Weekdays from \_\_\_\_\_ to \_\_\_\_\_ Weeknights after \_\_\_\_\_

Saturday: \_\_\_\_\_ Sunday: \_\_\_\_\_

Ways you can help: Check the positions that you would prefer  
(\* indicates volunteer application and membership registration completed)

- \*Leader/Co-leader(s): Plans/assists in leading activities, communicates with families
- \*Treasurer: Reconciles bank statements
- \*Troop Cookie Manager: Organizes cookies sales
- Event Coordinator: Plans events/field trips for troop to participate in
- Service Project Coordinator: Organizes and plans service projects
- \*Activity Chaperone/Driver: Drives, serves as adult helper at activities trips
- \*First-Aid Parent: Certified in CPR and first aid. They must attend any camping event
- Phone Tree Chair: Makes phone call in the case of last-minute meeting/activity changes or emergency
- Snack Coordinator: Organize and schedule snack rotation for meetings
- Badge Coordinator: Takes a specific badge or Journey and plans activities to fulfill its requirements
- \*Meeting Helper: help at each meeting with already planned activities
- \*Cookie Booth Chaperone: Serves as adult coordinator and cookie booth supervisor
- \*Fall Product Manager: Organizes Fall Product Sale
- \*Camp Parent: Certified camper. Assists in planning/leading camp out activities
- Troop Photographer: Takes photos and post to online site or memory book