

## 2019 Sycamore Valley Resident Camp Information

Girl Scouts of Central Indiana is happy that you will be part of the 2018 Summer Resident Camp program. We hope your experience will be a valuable one. If you have any questions please feel free to contact the Summer Camp Director at 317-924-6857.

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**Please save this sheet – it contains information you need to get ready for camp!**

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### Camp Open House

Camp Open House will be held at Sycamore Valley on June 1st from 1-3pm. Parents and girls are invited to visit and get acquainted with camp and the camp staff. This will give you a chance to check out camp and meet the camp staff. We hope you plan to join us at open house. There is NO VISITATION during the sessions. This includes opening day, when parents will not be allowed in the units. We hope you plan to join us at open house!

### Camp T-shirts, Pictures, and Patch

A camp T-shirt, patch and picture are included in the resident camp fee. All campers will receive their t-shirt, patch and picture at the end of their session.

### Transportation

There is not bus transportation available at Sycamore Valley. Please plan to arrive at camp during the specified times. It is very important for your camper to be dropped-off and picked-up during these times!

Check-in: 2-2:30 p.m.

Pick-Up: 3:30-4pm

### Health Form

This form must be completed in order for your camper to participate in camp activities. Please mail the form to the Girl Scout office at least two weeks prior to the first day of camp if you did not register online. We highly recommend making a copy of the health form and bringing it to camp in case the form doesn't make it to camp in time. It is highly encouraged to register your camper online and fill out the health form online at the same time as you register.

Written permission and instructions must accompany all medication brought to camp. Any prescription medication must be labeled with camper's name and in original bottles. Please put medicine and written instructions inside a ziplock bag with the campers name clearly printed on the bag. By signing the health form you are authorizing camp staff to treat your daughter. In the event your daughter needs to be taken to an off-sight medical facility the Camp Director will notify you.

If your daughter has special dietary needs or allergies please contact us at least 2 weeks before the camp session so we can make arrangements with you to send your daughter's food to camp. **Accommodations for allergies and special diets are on a case-by-case basis.**

## Camp Telephone

The phone number for the camp director is 317-924-6857, but please be aware that there is not always someone in the camp office to answer the phone. Please do not call during inclement weather. Be assured that we will call you immediately if something is wrong. Our policy states that you will not be able to speak to your camper if you call camp; you will be able to speak to the director and/or your camper's counselors who are always happy to help.

## Care Packages and Mail

Parents and other family members are welcome to send a package to their camper; however please DO NOT SEND FOOD. If food does come we will hold it and it will be returned at the end of camp. Some suggestions for care packages include:

- Stationary, stuffed animal, colored pencils, crayons, stickers, card games, water bottles, books, glow sticks, puzzles, coloring books, word search/Sudoku, bubbles, pictures from home.

You may use The Wrinkled Egg or other care package service to send a package to your camper, but make sure they do not include food. Please make sure all packages arrive at camp before campers return home. Due to the session being short, you may drop the package with the Camp Director upon checking in to camp.

Use the address below to send mail to your camper.

Camper's Name and Program Attending/Date  
Camp Sycamore Valley  
8439 State Road 26 E  
Lafayette, IN 47905

## Lost and Found

Please mark ALL items with your daughter's name. We get a staggering number of unclaimed water bottles, beach towels and tennis shoes every summer. Lost & Found items are held up during the closing flag ceremony each afternoon. Unclaimed items will be put in the Lost & Found bin which is located under the overhang near the Showcase office. Parents are invited to look through it anytime for lost items. The Lost & Found will stay there until mid-August then all items are donated. Expensive items such as watches will be kept in the camp office.

## Payment Procedures

If you applied for a program grant, you will receive a separate letter from the Program Services Department regarding the amount of assistance your camper will receive. Please deduct the amount of the grant from the balance due. Submit the difference to our office no later than May 22<sup>nd</sup> for all June camp sessions and June 22<sup>rd</sup> for all July camp sessions. Any camper not paid in full will be cancelled from camp.

## Refund Procedures

The fee for camp is not designed to cover the entire cost of the camp stay. The remaining cost is covered by various funding sources that support Girl Scouts.

The refund policy is as follows:

1. Refunds are only given if cancellation is made two weeks prior to camp session.
2. \$25 of the fee is retained for handling charges.
3. The \$10 PAG fee is non-refundable unless your daughter can not be placed in a unit.
4. Refunds will not be given for no-shows or campers leaving early due to personal reasons, including homesickness, sports, family vacations etc.
5. We will try to place your daughter in another session if she cannot attend camp, or failure to pass the lice check. If she cannot be replaced no refund will be given.

**Cancellation**

For cancellations please contact the Camping Services Department at 317-924-6800 or 877-474-2248.

# What to Bring to Resident Camp

Clearly mark camper's name on all articles. Camp clothes will get dirty and may even get damp and there are not any laundry facilities available. Please be mindful of this and send a trash or other plastic bag for dirty clothes if you would like. However, it is the responsibility of your child to care for her own belongings. Please ensure that your child comes to camp wearing tennis shoes or sandals with closed toe and backs.

- **Bring these items to the Check-In Table on Day 1:**

- \_\_\_Health Form (if didn't turn it in online)
- \_\_\_Medications (in original, labeled containers inside ziplock bag with dosage instructions clearly printed on index card)
- \_\_\_Signed Challenge Adventure Program form
- \_\_\_Signed and completed Car Pickup Form

- **Bring these items in a comfortable daypack:**

- \_\_\_Reusable Water Bottle
- \_\_\_Sunscreen
- \_\_\_Bug spray
- \_\_\_Swimsuit and Towel
- \_\_\_Rain coat or poncho
- \_\_\_Hat or Bandana

- **Pack these items in a duffle bag or plastic bin:**

- \_\_\_Toiletries (all campers will take showers daily except for first and last day) & towel
- \_\_\_Extra pair of shoes; extra socks
- \_\_\_Underwear (enough for each day plus at least one extra)
- \_\_\_Socks (enough for each day plus a few extra)
- \_\_\_T-shirts or tops (one for each day)
- \_\_\_Two sweatshirts or warm tops
- \_\_\_Shorts
- \_\_\_Long pants (yoga, sweats, jeans)
- \_\_\_Pajamas (one pair)
- \_\_\_Sleeping bag or twin-sized sheets and blankets
- \_\_\_Pillow and pillowcase
- \_\_\_Sanitary napkins or tampons

- \_\_\_Lip balm or Chap Stick
- \_\_\_Flashlight with extra batteries
- \_\_\_Shower shoes or flip-flops
- \_\_\_Something to tie-dye (socks, shirt, pillowcase, etc.)

### Optional Items

- \_\_\_Books to read
- \_\_\_Camera
- \_\_\_Facial Tissue
- \_\_\_Notebook/journal and pencil or pen
- \_\_\_Stationary or postcards and stamps
- \_\_\_Stuffed animal or another comfort item
- \_\_\_Sunglasses

**Please do not send candy, snacks, cell phones, or electronics of any kind to camp. We are not responsible for personal belongings and cannot guarantee their condition upon return home.**



**Girl Scouts of Central Indiana**  
**Challenge Adventure Program –Participation Agreement**

**Participant name:** \_\_\_\_\_ **Age:** \_\_\_\_\_

Instructions: Please read this form carefully. Each participant and their parent must sign this agreement before the program begins. Without all appropriate signatures, the individual may not be permitted to participate in the program.

I understand that my participation in programs offered by the Challenge Adventure Program at Girl Scouts of Central Indiana is based on the Participation is Voluntary philosophy. I recognize that the program is designed to use experiential, engaging, teaching techniques, but that my participation is purely voluntary. At all times I will choose my level of participation in any activity.

I understand the facilitators of Girl Scouts of Central Indiana have received extensive training, and will work to protect the emotional and physical safety of myself and/or my child. I understand that archery, tomahawk throwing, zip line, climbing, high ropes courses, ground initiatives, and other activities in the Challenge Adventure Program for which I and/or my child have enrolled, entails certain risks. I elect to participate in spite of these risks.

Therefore, for myself/my child, I knowingly and voluntarily assume all risks involved in my participation, and do hereby release Girl Scouts of Central Indiana and its members, trustees, officers, employees, independent contractors and agents from any and all liability, damages, costs and expenses arising out of or relating to bodily or psychological injury, loss of life or personal property that may occur as a result of participating in this program.

I have read and understand and accept the terms and conditions stated herein and acknowledge that this agreement shall be effective and binding upon the parties during the entire period of participation in the said program.

I grant the Girl Scouts of Central Indiana and persons acting through them, the right to use, reproduce, assign, and/or distribute photographs, films, videotapes, and sound recordings of myself or my child for use in materials they may create.

\_\_\_\_\_  
Signature of participant (required)                      Date                      Signature of Parent/ Guardian (required)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Person to be contacted in case of emergency: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Girl Scouts of Central Indiana  
Camp Sycamore Valley

AUTHORIZATION FOR RELEASE – Car rider

**\*\*\*TURN IN AT CHECK-IN ON THE 1<sup>ST</sup> DAY OF CAMP\*\*\***

*Do not send this form to the Girl Scout Service Center*

Camper Name: \_\_\_\_\_

Session : \_\_\_\_\_ Session Date: \_\_\_\_\_

I authorize the following person(s) to pick up the above named camper from Camp Sycamore Valley:

| Name | Relationship to Camper | Telephone Number | Alternate Telephone Number |
|------|------------------------|------------------|----------------------------|
|      |                        |                  |                            |
|      |                        |                  |                            |
|      |                        |                  |                            |
|      |                        |                  |                            |

\_\_\_\_\_  
(signature of parent or guardian)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(printed name of parent or guardian)

\_\_\_\_\_  
Parent Contact #